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**EVENT
ORDER FORM**

Show Date: _____

Show Name: _____

Deadline Date: _____

Thursday, February 5, 2026**Exhibitor Information****Credit Card Authorization**

Booth #: _____

Company: _____

Contact Name: _____

Ordered By: _____

Street: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Phone: _____ Fax: _____

☐ Visa ☐ Master Card ☐ Amex ☐ Discover

Card #: _____

CID #: _____ Expiration Date: _____

Payment Amount: _____

Name (Please Print): _____

Signature: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

**A 4% ADMINISTRATION FEE WILL APPLY TO ALL CREDIT CARD TRANSACTIONS.
A 40% SURCHARGE WILL APPLY TO ALL ORDERS PLACED AFTER THE DEADLINE DATE**

Equipment for Exhibitor Booths:***BOOTH PACKAGE INCLUDES: (1) 6' Decorated Table, (2) Folding Chairs, (1) Wastepaper Basket***

Item	Price	Quantity	Total
4' Decorated Table	\$25.00		
6' Decorated Table	\$28.00		
8' Decorated Table	\$32.00		
4' Decorated Table, 42' High	\$37.00		
6' Decorated Table, 42' High	\$40.00		
8' Decorated Table, 42' High	\$44.00		
4' Undecorated Table	\$22.00		
6' Undecorated Table	\$26.00		
8' Undecorated Table	\$30.00		
4' Undecorated Table, 42' High	\$34.00		
6' Undecorated Table, 42' High	\$38.00		
8' Undecorated Table, 42' High	\$42.00		
Wastebasket	\$2.50		
Easel	\$16.00		
Stanchion (White)	\$16.00		
White Plastic Chain	\$0.50 PLF		
Extra Base & Post	\$20.00		
Plastic Folding Chair	\$2.75		
Black Padded Stool w/ Back	\$34.00		
9'x10' Carpet	\$225.00		
9'x20' Carpet	\$450.00		
9'x30' Carpet	\$675.00		
9'x40' Carpet	\$900.00		
Drape for 4 th Side of Table	6' \$12.50 ; 8' \$15.65		

• TERMS •

ALL CHARGES MUST BE PAID IN ADVANCE BY CHECK, CREDIT CARD, BANK WIRE, OR MONEY ORDER. All prices are subject to 8.625% NY Sales Tax. If credit card is declined or invalid a \$35.00 service charge will be added.

I have read and understand the terms & conditions of my agreement with NYFF Events._____
Signature_____
Date